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Marine Terminal Operations Guide

Vessel call procedures from nomination to departure — ISGOTT interface, scheduling, documentation and laytime discipline.

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Executive Summary

This guide describes how vessel calls run at Crude Tankers III AS' marine facilities: nomination and vetting, berth scheduling, the ISGOTT ship–shore interface, cargo operations and post-call documentation. Berth specifications are published per terminal.

Contents

- 01 Nomination and Acceptance
- 02 The Ship–Shore Interface
- 03 Cargo Operations and Custody
- 04 Documentation and Laytime
- 05 What Masters and Agents Should Have Ready



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Process Overview

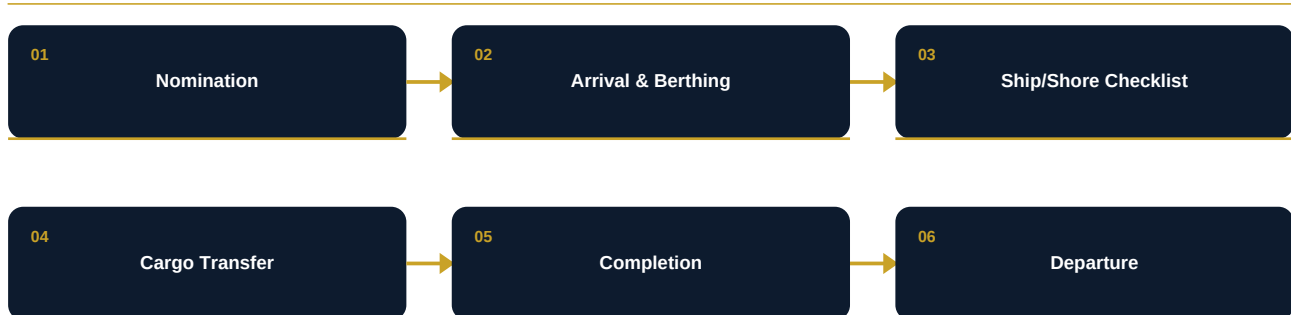


Figure. A vessel call, end to end, to ISGOTT.

01 Nomination and Acceptance

- Vessel nominated with particulars, Q88 and cargo documentation
- Screening: vessel and cargo checked against sanctions lists and terminal acceptance criteria
- Technical review: particulars vs. berth limits (draft, LOA, displacement) and manifold compatibility
- Berth window scheduled per the storage agreement's berthing provisions

02 The Ship–Shore Interface

Marine transfers follow ISGOTT end to end. Before any transfer: pre-transfer conference; jointly completed and signed ship/shore safety checklist; agreed transfer rates, watch arrangements and emergency shutdown (ESD) criteria. During transfer: continuous terminal watch, repeated checks at agreed intervals, and stop authority on both sides.

03 Cargo Operations and Custody

Custody measurement brackets the operation — opening and closing gauges or meter readings with surveyor witness at every custody point. Rates ramp in stages; mooring tension and manifold pressures are monitored as draft changes. Vapor return where available is berth-specific.

04 Documentation and Laytime

Each call produces: statement of facts, timesheet, custody quantity documents, sample receipts and any letters of protest. Documents are issued promptly to entitled parties — the paperwork discipline your demurrage desk depends on.



05 What Masters and Agents Should Have Ready

- Terminal regulations acknowledgment
- Valid ISPS documentation and pre-arrival security information
- Cargo documentation consistent with the nomination
- Manifold arrangements per the exchanged berth information

References & Standards

This document reflects industry-standard practice, including the following references where applicable:

- 1 ISGOTT — International Safety Guide for Oil Tankers and Terminals, ICS / OCIMF, 6th edition.
- 2 ISPS Code — International Ship and Port Facility Security Code.
- 3 API MPMS — Manual of Petroleum Measurement Standards (custody measurement).
- 4 ISO 9001 / 14001 / 45001 — quality, environmental and occupational health & safety management systems.

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